



PRIMO POOLS

Process Guide

	STAGES	TIME FRAME (Approximate)	NOTES / IMPORTANT INFORMATION
1	Contract sign up and deposit due		Once these are received we can start the process.
2	Water corporation application submitted for building approval	5 working days	<ul style="list-style-type: none"> Water corporation has to approve prior to engineering specs being drawn in case WC have any requirements we have to meet due to main pipes.
3	Plans submitted to be engineered	7 working days	
4	Engineering Specs certified	5 working days	<ul style="list-style-type: none"> Engineering specs are certified prior going to council as it speeds up the process. When a BA1 form is lodged to council it is guaranteed to be approved within 10 working days – pending no further details are required.
5	Council application	10 working days	<ul style="list-style-type: none"> Pending on curb bond (if applicable) already paid by owner or house builder. Fence application submitted and approved. If owner is arranging their own fencing application, this must be lodged in owner's name. If any works encroach (including chemical injection) on neighbouring properties a BA20 form must be signed by the affected neighbour before council will approve.
6	Excavation – if chemical grouting is required this will be done 7 days prior to excavation	1-2 working days	<p>Unexpected issues can arise during excavation for example rock, water and amenities which can delay this process.</p> <ul style="list-style-type: none"> Rock – rock breaker will be required Water – De watering is required Amenities – all care is taken during this process but we have no way of knowing where house pipes are located, if any are hit a plumber is required <p>Please see contract for variation prices if applicable.</p>
7	The pool shell is constructed	5-10 working days	<ul style="list-style-type: none"> The shell builder will form, steel and then concrete your pool. <p>Depending on the size/specification and weather conditions, depends on how long this process can take.</p>
	Shell installment due 55%		
	Arrange pool to be covered if required		

*All information provided is a guideline only and is subject to variation as all Primo Pools are custom built.

Colour Key: Payments Due Stages the client needs to action

8	Backfill and compaction	1 Day	Backfill cannot be done until 7 days after pool is concreted.
9	Tiles and Headers	3-10 working days	Depending on size, product choice and weather conditions.
	Tile and header installment due 15%		
	Electrical points and/or Gas to be installed		<p>What is required:</p> <ul style="list-style-type: none"> • Earth wires must be wired to mains • 1-2 x10amp double power points • Electric heat pump will require a 20amp point on its own circuit point • Solar will run off 10amp • Gas heating will require gas ran to the equipment area <p>Our recommended electrician is Keegan Rudge from Eden Electric 0449 570 262 info@edenelectric.com.au</p>
	Fencing to be installed		Securely enclose the pool area to council requirements prior to pool being plastered.
10	Plaster and equipment delivered to site	1 Day	
	Pre internal installment due 16%		Pre internal invoice must be paid prior to plaster day.
11	Pool to be cleaned, prepared & loaded	1 Day	Pool shell must be cleaned perfectly before plaster.
12	Pool to be plastered	1 day	<ul style="list-style-type: none"> • Plasters will be on site at 5am (pending on time of year); they will be as quite as possible but please be prepared for people in your yard. • All surrounding sprinklers to your pool area must be turned off the day before and must stay off until your pool is full • No construction work can be carried out around the pool on the day of plaster and until the pool is full.
13	Acid Wash / fill pool	1 day	Pool will be washed with Acid. This brings out the true colour of the quartz and leaves a smother colour. Hose will then be turned on and your pool will start to fill.
14	Equipment install	1 day	All equipment will be programmed and connected to plumbing.
15	Clean and Balance	1 day	Pool water cleaned and chemically balanced ready for you to swim in.
16	Handover	1 day	A demonstration on how to maintain your pool and all paper work will be handed over.
	Final Installment due 7.5%		
17	Salt conversion	6 weeks after pool has been filled	You can do this yourself or contact James from JMC Pool Care on 0449 188 603 or services@jmcpoolcare.com.au.

Things to think about

- Block has to be leveled, surveyed and pegged prior to excavation.
- If solar is being installed and you're building a new home, Primo pools must be notified when scaffolding is up, otherwise there may be extra charges applied to install solar panels on the roof.
- If an in ground blanket box is being installed, it must be done prior to paving around the pool.

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